

CONSTITUTION OF PARENTS TEACHERS ASSOCIATION

Jointly prepared by PTA representatives and School Management

1. DEFINITION & AIM OF THE PTA

Parent Teachers Association (PTA) is a non-profit, non-political and non-sectarian organization made up of school staff and parents which work to support the school in a wide variety of ways. The function of PTA is not only to help/support the School in the development of students but also to provide help/support in the improvement and development of the School.

2. PREAMBLE

We desire to sustain the promotion and continuity of sound, meaningful and qualitative education for the students of TOS, we, the parents/guardians and teachers of the students hereby jointly and severally agree to constitute ourselves into an organization whose membership shall embrace all parents, guardians, and teachers of registered pupils in TOS.

3. AIMS AND OBJECTIVES

The aims and objectives of the association shall be:

1. To provide the platform for parents, guardians, and teachers of students of TOS to meet, exchange, deeply analyze issues, make recommendations and effectively pursue the implementation of decisions on matters affecting education / learning in TOS with appropriate agencies.
2. To foster mutual understanding, harmonious relationship and cooperation among parents, guardians, and teachers in the fulfillment of their common aim, the welfare of the school and the pupils/students therein.
3. To make for a healthy and sympathetic understanding of the education policies and programs of the school and thus influence the same to create a suitable climate for the reception of the same.

4. EXECUTIVE COMMITTEE

1. Chairman
2. Vice-Chairman –Nominated from PTA
3. Secretary –Principal
4. Executive Committee Members -2 lead PTA members from Previous PTA, 8 new elected Parent members, 3 TOS staff nominated by TOS management.

5. GUIDELINES AND RULES OF CONDUCT COMMITTEE

1. Members, will at all times, during its deliberation and actions, work with proper conduct and respect to one another and to the School.
2. Each member must attend general meetings unless a member has a sound reason that will hinder him.
3. Governing Council will not concern themselves in individual /personnel matters.



CHAIRMAN



PRINCIPAL

6. THE EXECUTIVE COMMITTEE

1. The Executive committee will meet when necessary but, at least, twice per term.
2. The committee meetings are not open for other members. However, members may refer any relevant matter of their interest through the Secretary of the Association or through the Class Parent Volunteer, for discussions at these meetings.
3. Decisions will be made by majority vote process.
4. All committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
5. Six members of the Executive Committee shall constitute a quorum at the meetings of the Council. Without a quorum, no business shall be transacted.
6. An elected member of the Committee shall cease to be a member of the Committee if the member fails to attend 3 consecutive meetings of the committee.
7. If any vacancy occurs in the Committee the continuing Members shall then appoint, by lottery system, a member from the list compiled at the AGM Meeting.

7. GENERAL RESPONSIBILITIES WILL INCLUDE BUT NOT LIMITED TO

1. Elected parents will communicate relevant activities and current issues of the School to the parents at large via circular or post it on the TOS Website.
2. Help School in any events outside and beyond standard School functions such as: organizing intra school quiz competitions, science fair, community outreach, teacher appreciation event etc.
3. Work with the Parent Volunteer System to plan and provide above activities and class room activities that support lesson plans given to the students.
4. Provide an "ear" to the issues concerning the parent body at large and take it up with School management for satisfactory resolution.
5. Solicit new ideas and suggestions from the parent body to help enhance the overall and all round education experience and work with TOS for review and implementation of the same.
6. Build a sense of community at school through increased and sustained parental participation and involvement in school events.
7. Foster a relationship between parents, teachers, school management and Board of Trustees.



CHAIRMAN



PRINCIPAL

MEMBERS OF PARENTS TEACHERS ASSOCIATION

| SR. NO. | NAME OF THE MEMBERS | DESIGNATION |
|---------|---------------------|------------------------|
| 1 | MS. SANGMITRA SINGH | CHAIRMAN |
| 2 | DR. ZORA SINGH | CHANCELLOR, DBU |
| 3 | DR. TAJINDER KAUR | PRO CHANCELLOR, DBU |
| 4 | DR. SANDEEP SINGH | VICE PRESIDENT, DBU |
| 5 | MR. MAJOR CHAND | MANAGER |
| 6 | MR. SANJEEV KUMAR | PRINCIPAL |
| 7 | MS. MANJOT KAUR | MEMBER STAFF |
| 8 | MS. SONIA | MEMBER STAFF |
| 9 | MR. MANPREET SINGH | PARENTS REPRESENTATIVE |
| 10 | MR. SANDEEP JAGGA | PARENTS REPRESENTATIVE |
| 11 | MR. RAJAN BANSAL | PARENTS REPRESENTATIVE |
| 12 | MR. MANOHAR SINGH | PARENTS REPRESENTATIVE |
| 13 | MR. NAVDEEP SINGH | PARENTS REPRESENTATIVE |
| 14 | MS. LIPSA JUNEJA | PARENTS REPRESENTATIVE |
| 15 | MS. SUJATA PRUTHI | PARENTS REPRESENTATIVE |
| 16 | MS. AKWINDER KAUR | PARENTS REPRESENTATIVE |
| 17 | MS. LALIT KUMARI | PARENTS REPRESENTATIVE |
| 18 | MS. RENUKA NAGPAL | PARENTS REPRESENTATIVE |



CHAIRMAN



PRINCIPAL