

Memorandum of Association
Of
DESH BHAGAT UNIVERSE OF PROFESSIONAL STUDIES (REGD.)

1. **Name of the Society:** The society shall be called by the name be "DESH BHAGAT UNIVERSE OF PROFESSIONAL STUDIES".

2. **Registered Office:**

The registered office of the Organization will be situated at "Desh Bhagat Universe of Professional Studies, F-303, First Floor, Phase 8-B, Industrial Area, Mohali, Punjab, India."

3. **Area of Operation:**

The area of operation of the society shall be in the State of Punjab and Chandigarh.

4. **Aims & Objectives**

a) To promote, establish, support, and maintain institutions for the promotion of education, science, literature, fine and diffusion of useful knowledge.

b) To work for education institutions and to spread education facilities in the rural, backward, semi-urban and other areas.

c) To control, maintain and run any school, educational institution of any kind and knowledge like nursing, computers, technology, engineering, polytechnic, medical education and management colleges/ school etc..

d) To establish construct, maintain, manage & supervise colleges, school, hospitals, relief and rehabilitation centers and many other ancillary voluntary services carried on by the Society.

e) To receive donations, funds and grants in cash or in kind from Government, Punjab Education Board, Charitable trusts, General Public for running/development of school(s) or college(s).

f) To acquire by purchase, take on lease, hire of by gift or otherwise and hold any moveable(s), immovable(s) properties or any right or privileges that may be deemed necessary or useful for the advancement of the objects of the society.

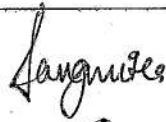
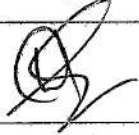
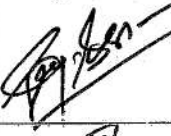
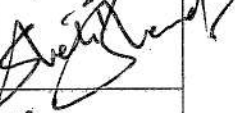
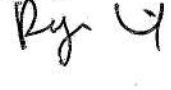
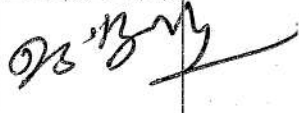
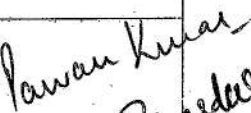
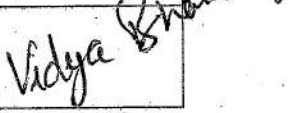
g) The society shall have power to receive, hold and possess any property including securities or any kind and to construct and maintain any building, to manage, transfer or otherwise dispose of or deal in any property of school/college or society and the enter into contract for or in connection with the purpose of the society to raise money and funds. The society have power to take loan from bank, financial institution for attainment of its main objects by way of mortgaging its property. The society may rent out /lease out/Mortgage its property for the betterment of the society. It may also rent out /lease out/Mortgage the rights of the property of the society in favor of the other entity with the consent of all the members, however it will

[Handwritten signatures and names: Sanghmita, Pawan Kumar, Vidya Bhardwaj, and others]

22. Certificate

(a) Certified that this is the true and correct copy of the Rules & Regulations of be "DESH BHAGAT UNIVERSE OF PROFESSIONAL STUDIES (REGD.)" a voluntary organization registered society with the above name in the same area.

(b) All legal matters shall be guided under the Society Registration (Act.) of 1860 with amendment of 1969.

Sr. No.	Name & Father's/Husband's Name (Age)	Address	Designation	Occupation	Signature
1	Director of Doctor Z India Health Care Private Limited or his/her nominee (presently Sangmitra Singh W/o Rajan Gujral)	House No. 1224, Sector- 8C, Chandigarh	Chairman	Business	
2	Vishal Bhardwaj S/o Sh. Jagdish Chand	House No. 3445, First Floor, Sector-38D, Chandigarh	President	Business	
3	Director of Doctor Z India Health Care Private Limited or his/her nominee (presently Gagandeep Sassan W/o Er. Sandeep Singh)	Flat No. 612, HEWO Apartments, MDC Sector-6, IT Park Panchkula (H.R)	General Secretary	Business	
4	Shweta Bhardwaj W/o Vishal Bhardwaj	House No. 3445, First Floor, Sector-38D, Chandigarh.	Finance Secretary cum Cashier	Doctor	
5	Nominee of Doctor Z India Health Care Private Limited (presently Rajan Gujral S/o R.C. Gujral)	House No. 187, Sector-38A, Chandigarh, 160036.	Member	Professional	
6	Nominee of Doctor Z India Health Care Private Limited (presently Dilbag Singh)	Village Khirkianwala, Post Office Bhutti Wala, Sri Muktsar Sahib, Punjab.	Member	Farmer	
7	Pawan Kumar Jain S/o Sh. Ishwar Das	House No. 247, Sector-19A, Chandigarh	Member	Retired Principal	
8	Vidya Bhardwaj W/o Jagdish Chand	House No. 3445, First Floor, Sector-38D, Chandigarh	Member	Retired Teacher	

Certified that this is the true and copy of the Rules & Regulations



CHAIRMAN



PRESIDENT



GEN. SECRETARY



FINANCE SECRETARY CUM CASHIER

17. Income & Property

(a) The income and property of the Society whenever derived shall be applied solely for the promotion of its objectives as set forth in the Memorandum of Association.

(b) No portion of the income or property aforesaid shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to persons who, at any time are, or have been members of the society or to any one or more of them or to any person(s) claiming through any or more of them.

(c) No remuneration or other benefit in money or money's worth shall be given by the society to any to any of its members except payment of expenses incurred in connection with the work of society.

(d) To raise voluntary grants and contributions either in cash or in kind.

(e) To borrow or release money for the purpose and objectives of the society and conditions as the may think fit.

(f) To draw, make, accept discount, endorse negotiate, sell, execute and issue bills of exchange, promissory notes, cheques, warrants, debentures and other negotiable or transferable instruments and securities.

(g) To pay for rights of property acquired by the society and to remunerate any person, firm or body corporate rendering service to the society.

(h) To adopt such means of making known the objectives and purpose of the society as may seem expedient and in particular granting prizes, rewards and donations out of the funds of the society.

18. Legal Matters

(a) Any document or proceedings of the Society requiring authentication may be so attested by any officer of the society.

(b) All documents relating to the properties of the Society shall be executed by the Chairman and president or the Gen Secretary and Finance Secretary cum cashier for and on behalf of the Society.

(c) The jurisdiction of the society shall be at Chandigarh.

19. Amendments or Alteration

(a) No alteration to the rules and regulations of the Society shall be made without the consent of all the members of the governing body.

(b) No alteration to the Memorandum of Association of the Society shall be made except in accordance with the provisions of section 12 of the Act.

20. Dissolution

Upon dissolution of the Society, its assets will be handed over to a similar type of registered society or to the Govt. after satisfaction of all debts and liabilities and shall not be distributed or paid among the members. The Society shall not be dissolved without the consent of all the members of the society.

21. Legal Action

The Gen. Secretary and the Finance Secretary Cum Cashier may sue or be sued on behalf of the society for movable and immovable properties.

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[Handwritten signatures and names: Anand Singh, Ravi Kumar, Raj U, Vidya Bhardwaj, Dr. B. J.]

Rules & Regulations of

DESH BHAGAT UNIVERSE OF PROFESSIONAL STUDIES (REGD.)

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2. Registered Office:

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3. Area of Operation:

The area of operation of the society shall be in the State of Punjab and Chandigarh.

4. Aims & Objectives :

Aims and objects as stated in the Memorandum of Association.

5. Interpretation:

In these rules and regulations unless there be anything in the context repugnant or inconsistent therewith;

(a) 'The Society' means " **DESH BHAGAT UNIVERSE OF PROFESSIONAL STUDIES** "

(b) 'The General Body' mean the members of The Society.

(c) 'The Board' means the Board of Management of the Society.

(d) 'A Member' means a member admitted as such under the rules prescribed by the Society.

(e) 'Act' means the Societies Registration Act, 1860

6. Membership:

The membership of the Society shall consist of Individual members:

(a) Such individuals as body corporate/society who sign the Memorandum of Association of the Society shall be the founder Members. Such Founder members shall be the life members of the society. In case of death of any founder/life member, any one legal heir of such deceased member shall be eligible to fill the vacancy caused by the death of member and such new elected member will be life member of the society and in case of body corporate/society members, it shall be its successor and legal heir.

(b) Such other individuals who may be admitted to the Society from time to time and whose name is entered in the Registrar of Members shall be member of the Society.

(c) Membership of the Society shall cease;

- If a member dies or resigns. (However his legal heir is eligible for new membership.)
- If a member is removed from the membership of the Society.

7. Expulsion from:

Any member other than life member shall be expelled from the primary membership of the Society for any of the following of the approval of the general body having 2/3 majority and sufficient proof thereof; which shall be recorded in the register of the Society:

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Sanghvi
Rajiv
Vidya Bhardwaj
Pawan Kumar
Dr. Basu

through the Chairman, President, Gen. Secretary and Finance Secretary cum Cashier or any other member of the Governing Body duly authorized by the Chairman and president jointly.

(d) The Chairman shall be competent to appoint members of the staff of the Society and fix their remuneration with the consent of the president of the society.

President

(a) In the absence of the chairman, The Chief Officer of the Society shall be the President who shall be elected by the members of the General Body.

(b) It shall be competent for the president to appoint members of the staff of the Society and fix their remuneration, with the consent of the chairman.

Gen. Secretary

(a) The Gen. Secretary shall be elected by the members of the governing body.

(b) The Gen. Secretary shall attend to the day-to-day management of the affairs of the Society like correspondence, etc., subject to the control of the President.

(c) The Secretary shall maintain proper accounts in respect of the transactions of the Society and be responsible for the preparations of the financial statements of the Society whenever necessary.

(d) In case of emergency, it shall be competent to the Secretary to take decisions by circulating the papers among them with the prior approval of the President.

Finance Secretary Cum Cashier:

(a) (i) All sums of money received and expended by the Society and the matters respect of which receipt and expenditure take place.

(ii) All sales and purchases of goods by the Society.

(iii) The assets and liabilities of the Society.

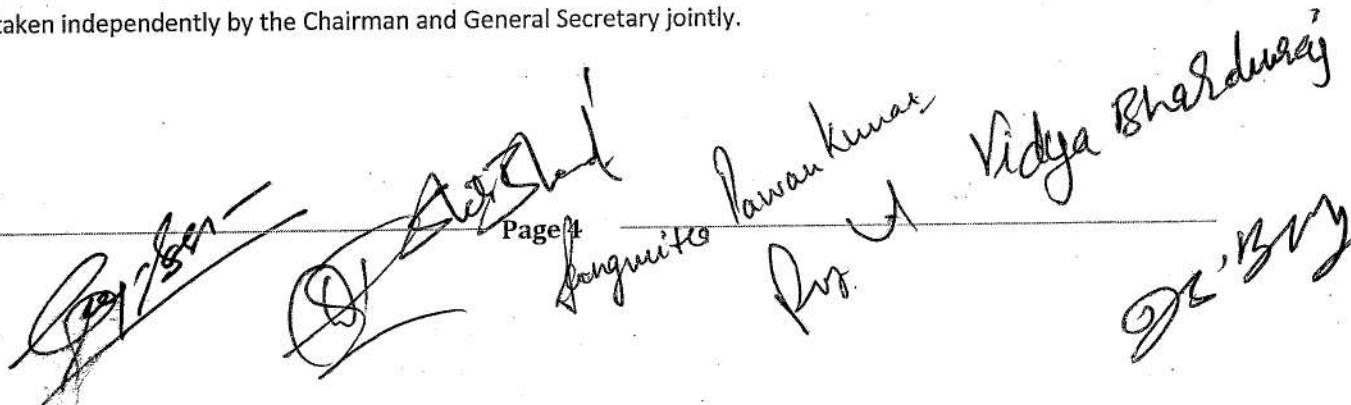
(b) Arrange annual audit of the accounts by the Auditor duly appointed by ' the Society for the purpose.

(c) File returns of Income of the Society with the Income-tax authorities as prescribed by the rules in this regard.

(d) Prepare the annual budget for the approval by the Society. All the above Powers of the Finance Secretary cum cashier shall be carried out in consultation with the Gen. Secretary.

16. Day to Day Running of the Society

The day to day running of the society will be done by the Chairman and General Secretary jointly for the smooth running of the activities of the society. All decisions pertaining to operations of the society will be taken independently by the Chairman and General Secretary jointly.



- a) If the activities of a member are detrimental to the attainment of the aims & objectives of the Society.
- b) who does not attend three consecutive meetings without proper reason.
- c) who becomes of unsound mind, insolvent and convicted in a criminal offence.

8. Code of Conduct:

Every member of the Society shall be bound by the provisions of the memorandum of Association, the Rules & Regulations of the Society, By-Laws and decisions made or taken by the Society or Board from time to time.

9. Management:

The affairs of the Society shall be managed by the Governing Body consisting of four members.

- a) The Officers of the Governing Body shall be the Chairman, President, General Secretary and the Finance Secretary cum Cashier.
- b) Any vacancy cause by death arising on the Governing Body may be filled by any one legal heir of such deceased member as mutually decided by the other members of the governing body.
- c) Any vacancy cause by resignation of any member from the governing body or otherwise may be filled with consent of remaining member or all members of the governing body.

10. General Body & its Function:

- (a) The General Body of the Society shall consist of all those members mentioned in Rule 6, not less seven.
- (b) An Annual General meeting shall be held every year at such place, time and date as may be determined by the Board to transact the following business (at least twenty-one days clear written notice shall be given to the members to convene such an Annual General Meeting);
 - (i) to receive the report of the officers of the Society on the affairs of the Society.
 - (ii) to receive audited financial statement of the Society
 - (iii) to approve the budget of the Society
 - (iv) To appoint an auditor,
- (c) The accidental omission to give notice to or the non-receipt of notice, by a member or other person to whom it should be given shall not invalidate the proceedings of the meeting.
- (d) Minimum Five members of the Society, shall constitute a quorum for the annual general meeting.
- (e) If there is no quorum for the annual general meeting, the meeting shall adjourn and will be held another day as decided by the governing body.
- (f) In any meeting of the Society the Chairman exercise casting vote if required.
- (g) The General Body shall lay down general policies for the furtherance of the aims and objectives of the Society.

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Kawan Kumar
Prop. U

Vidya Prasad

Dr. B. B. B.

11. Financial Year

The financial year of the Society shall commence on the 1st day of April of each year to 31st day of March of the succeeding year.

12. Audit

The accounts of the organization shall be audited annually by Chartered Accountants in practice and the audit report along with the Annual Accounts shall be placed before the Annual General Meeting.

13. Funds

The following shall comprise the funds of the organization. The amount of entrance fee and monthly membership fee may be varied from time to time.

(a) Entrance fees towards admission of members Rs. 21000/- (Rupees Twenty One Thousand only).

(b) Monthly membership fees of Rs. 100/- (Rupees One Hundred only)

(c) Grant-in-Aid

(d) At the time of emergency, special funds can be raised by the Board after getting the approval of General Body.

(e) Any other suitable means as decided by all the members of the General Body.

(f) Any surplus from the educational activities of the society.

14. Bank Account

A bank account having cheque facility shall be opened in the name of the Society. Mode of operation in the bank account shall be decided mutually by the Governing Body through Resolution.

15. Office of the Society

The Society shall have the following officers in Governing Body; -

(a) Chairman

(b) President

(c) General Secretary

(d) Finance Secretary –cum-Cashier

Powers & Duties of the different officers of the society are as follows:-

Chairman

(a) The Chief Officer of the Society shall be the Chairman who shall be elected by the members of the General Body.

(b) The chairman shall appoint the other office bearers of the Society or remove any member other than life members of the Society for misconduct, with the written consent of the president of the society.

(c) All properties both movable and immovable and all securities belonging to the Society shall vest in the Society. All properties to be acquired for the Society in pursuance of its objects shall be acquired in the name of the Society

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Sangmita
Raman Kumar
Rajendra
Vidya Bharti
Dr. B. V.